

Agency Goals

Explain your **agency** in as few words as possible.

What **services or information** does your agency offer?

Why does your agency **need** a website?

User Goals

Explain your **site users** in as few words as possible.

What **background information** do they have?

Why are they **visiting** your website?

*enroll in a service • find their nearest location • find a job
access a form • learn about a program • volunteer their time*
